



Center-Based Program Policies, 2023-2024

Sing Explore Create offers a variety of groups and classes for children, adults, and families with diverse needs. Participants commit to one (1) session of class at a time (fall, winter, spring, summer 1, summer 2). Participants may join at any time during the session until classes reach full capacity. Once enrolled, participants are committed to the remainder of the session. Session dates for the 2023-2024 year are:

<p>FALL: 9/7/23-12/8/23 WINTER: 12/11/23-3/15/24 SPRING: 3/18/24-6/14/24 SUMMER: To Be Determined</p>

Cancelledations & Attendance

Participant Attendance and Punctuality

Each of our programs focuses on building community, establishing connections with others, and building skills. To achieve these goals, participant attendance is vital. We ask that participants attend all classes and arrive on time. Once registered, you are committed to the remainder of the session. Refunds will not be given for participant absences. If a participant is continually absent or late, we reserve the right to release their spot in the group to participants on our waitlist. Tuition will be prorated only for participants who register after the session begins.

Teacher Absence

If a member of our team is absent and we do not have a substitute available, your tuition will be adjusted to reflect the missed class due to teacher absence.

Snow Days/Emergency Closings

If we have two (2) or more snow days/emergency closings, we will adjust your tuition by any missed classes in excess of the first snow/emergency closing day.

Holidays/School Vacation Weeks

There are several holidays/school vacation weeks that classes/groups will not be held. Please refer to our 2023-2024 Calendar for the dates that classes will not be scheduled. Participants are not billed for these dates, which is reflected in our tuition rates.



Billing

Tuition

Tuition rates vary by class. Tuition costs are split up into three equal, monthly payments to be made during the session. If a participant joins after the first week of the session, tuition will be prorated based on the number of classes remaining in the session. Please contact us for an exact tuition amount if you are beginning mid-session.

Payment

- First tuition payment is due prior to the first class.
- Tuition will be billed monthly. Your invoice will be emailed the first week of the month with a link to make payment via credit card or ACH. You may also choose to pay with cash or check (Please place payment in an envelope with the participant's name. Envelopes can be dropped in the brown lockbox in our center or mailed to Sing Explore Create, LLC. See below for our mailing address.
- Contact us if you would like to leave a credit card on file for us to process your payment automatically each month.
- Payments are due by the 25th of each month. If an invoice is more than 60 days past due and an alternative payment plan has not been agreed upon, services will be suspended until payment is received. Sing Explore Create, LLC reserves the right to release the client's spot to other potential clients if services are suspended due to late payment.

We are moving at the end of October! The fall session will begin at our center in Rockland. The week of October 30-November 3, we will transition to our center in Hanover (just a few minutes away!). We will discuss this transition during groups, and you will receive reminders via email. See below for our addresses:

Sing Explore Create, LLC
28 Webster Street
Rockland, MA 02370

Fall classes will be held at this location
September 7-October 27

Sing Explore Create, LLC
33 Rockland Street (Route 139)
Hanover, MA 02339

All classes will be held here beginning
November 6, 2023

781.803.2117 | admin@singexplorecreate.com



Sing Explore Create, LLC 2023-2024 Program Calendar

Sept 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7*	8	9
10	11*	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Oct 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Nov 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Dec 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	7
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Feb 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	19
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Mar 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	7	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jun 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- No Classes
- Fall Session
- Winter Session
- Spring Session

Session Dates	Holidays/SEC Closures
Fall Session	
<p>*Thursday, September 7 - Fall Session Begins <i>(Sing & Socialize, Drum Jam Connect, Music Therapy and Creative Arts Wellness)</i></p> <p>*Monday, September 11 - Fall Session Begins <i>(All other programs)</i></p> <p>September 25 - Tuition Due (Payment 1 of 3) October 25 - Tuition Due (Payment 2 of 3) November 25 - Tuition Due (Payment 3 of 3) Friday, December 8 - Fall Session Ends</p>	<p>September 4: Labor Day</p> <p>October 30-November 3: SEC Closed for Relocation**</p> <p>November 23-November 24: Thanksgiving Break</p>
Winter Session	
<p>Monday, December 11 - Winter Session Begins</p> <p>December 25 - Tuition Due (Payment 1 of 3) January 25 - Tuition Due (Payment 2 of 3) February 25 - Tuition Due (Payment 3 of 3) Friday, March 15 - Winter Session Ends</p>	<p>December 25-December 29: Winter Break</p> <p>January 1: New Year's Day</p> <p>January 15: Martin Luther King Jr. Day</p> <p>February 19-February 23: February Break</p>
Spring Session	
<p>Monday, March 18 - Spring Session Begins</p> <p>March 25 - Tuition Due (Payment 1 of 3) April 25 - Tuition Due (Payment 2 of 3) May 25 - Tuition Due (Payment 3 of 3) Friday, June 14 - Spring Session Ends</p>	<p>April 15-April 19: April Break</p> <p>May 27: Memorial Day</p> <p>June 19: Juneteenth</p>

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